

**MARATHON TOWNSHIP BOARD**

**Regular Meeting Agenda**

May 10, 2023

6:00 PM

4575 Pine Street, Columbiaville, MI 48421

**MEMBERS ATTENDING**

Dennis Hogan, Supervisor

Michelle Coultas, Clerk - Absent

Lori Hollis, Treasurer

Sandi Glesenkamp, Trustee

Bill Sickner, Trustee

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES of regular scheduled meeting held April 12, 2023.
- V. FINANCIAL REPORT
- VI. PUBLIC COMMENT
- VII. UNFINISHED BUSINESS
- VIII. NEW BUSINES
  - a. Briggs Rd Cross Tube
  - b. Floor Estimate
  - c. Policy on Donations
  - d. Leaves Hemingway Lake
  - e. Water Fill Station- Park
  - f. Amendments Land Division/Private Rd
  - g. Proposal from Rowe Inc.
  - h. Short term Rental Moratorium
- IX. APPROVAL TO PAY BILLS
- X. CORRESPONDENCE - Lapeer County EMS sheet & police report
- XI. ADJOURNMENT

## Minutes of REGULAR MEETING

Held April 12, 2023

6:00PM

TOWNSHIP OF MARATHON

Michelle Coultas, Clerk

# DRAFT

### CALL TO ORDER

Meeting was called to order at 6:00pm by Supervisor Hogan.

### ROLL CALL

Dennis Hogan, Supervisor  
Michelle Coultas, Clerk  
Lori Hollis, Treasurer  
Sandi Glesenkamp, Trustee  
Bill Sickner, Trustee

### Others in attendance:

Mark & Carol Winn  
Ron Shank  
Tom Greyerbiehl  
Rosalee Perdue  
Tom Kohlman

**AGENDA:** Hollis made a motion, supported by Glesenkamp, to approve the agenda with changes. **ALL AYES. NAYS:** None. **Motion carried.**

**MINUTES:** Glesenkamp made a motion, supported by Hollis, to accept the minutes of the regular meeting held March 8, 2023, as presented and budget public hearing held March 22, 2023, as presented. **ALL AYES. NAYS:** None. **Motion carried.**

**FINANCIAL REPORT:** The financial report was read and accepted into record.

**PUBLIC COMMENT:** Spoke about some concerns with the ordinance definitions.

### UNFINISHED BUSINESS

**SLT donation:** Glesenkamp made a motion, supported by Hogan, to approve the SLT donation to increase to \$5,000 per year from \$4,000. Roll call vote was taken. **AYES:** Hogan, Coultas, Hollis, Glesenkamp. **NAYS:** Sickner. **Motion carried.**

**Joes plan review increase:** Glesenkamp made a motion, supported by Hogan, to approve Joe's increase for plan reviews to \$50.00. Roll call vote was taken. **AYES:** Coultas, Hollis, Glesenkamp, Sickner, Hogan. **NAYS:** None. **Motion carried.**

**LCRC 3year assessment plan:** Hollis made a motion, supported by Glesenkamp, to approve the Road Commission's 3-year asset plan. **ALL AYES. NAYS:** None. **Motion carried.**

**Hemingway Lake Budget:** Glesenkamp made a motion, supported by Coultas, to approve the Hemingway Lake Budget for 2023-2024. **ALL AYES. NAYS:** None. **Motion carried.**

### NEW BUSINESS

**Spring clean-up pay for everyone:** Hollis made a motion, supported by Glesenkamp, to approve for everyone to get paid that helps with the Spring clean-up. **ALL AYES. NAYS:** None. Motion carried.

**Air conditioning:** Hogan made a motion, supported by Coultas, to approve Jaks Heating and Cooling to replace the air conditioning at the Hall for \$8,700.00. Roll call vote was taken. **AYES:** Hollis, Glesenkamp, Sickner, Hogan, Coultas. **NAYS:** None. **Motion carried.**

**Lock on kitchen and bathroom doors:** Hollis made a motion, supported by Glesenkamp, to approve up to \$1,000.00 per lock on each door. **ALL AYES. NAYS:** None. **Motion carried.**

**Tractor for park:** Hogan made a motion, supported by Glesenkamp, to accept the quote from CMR for \$13,990.92 for the tractor at the park. Roll call vote was taken. **AYES:** Glesenkamp, Sickner, Hogan, Coultas, Hollis. **NAYS:** None. **Motion carried.**

**Guest Wi-Fi & extra hard drive:** Hogan made a motion, supported by Glesenkamp, to approve to get guest Wi-Fi and an extra hard drive by PC Lapeer Computers. **ALL AYES. NAYS:** None. **Motion carried.**

**2 new park board members:** Hogan made a motion, supported by Coultas, to accept Tiffany Glesenkamp and Crystal Klebba to the Marathon Township Park Board. **ALL AYES. NAYS:** None. **Motion carried.**

**Power washing the hall:** Hollis made a motion, supported by Glesenkamp, to accept the quote for Wiggins Power Washing to power wash the hall for \$625.00. **ALL AYES. NAYS:** None. **Motion carried.**

*ramp*

**Retaining wall at the hall:** Glesenkamp made a motion, supported by Hogan, for the township to purchase materials to tear out and replace the flower bed in front of the building for up to \$3,000.00. Roll call vote was taken. **AYES:** Sickner, Hogan, Coultas, Hollis, Glesenkamp. **NAYS:** None. **Motion carried.**

**Fred Moorhouse Planning Commission vacancy:** Hollis made a motion, supported by Coultas, to appoint Fred Moorhouse to the Planning Commission. The Planning Commission was also in agreement. **ALL AYES. NAYS:** None. **Motion carried.**

**Training for PC members:** Hollis made a motion, supported by Coultas, to approve members to attend training at Frankenmuth on May 15, 2023. **ALL AYES. NAYS:** None. **Motion carried.**

**Work sessions:** Discussion took place on how to approach work sessions. The board will post when the work sessions are to happen, first work session is scheduled on May 3, 2023 @ 10:00am.

**Solar farm moratorium:** Hollis made a motion, supported to Glesenkamp, to approve the Solar Farm moratorium for 6 months. Roll call vote was taken. **AYES:** Hogan, Coultas, Hollis, Glesenkamp, Sickner. **NAYS:** None. **Motion carried.**

**Resealing the parking lot:** Glesenkamp made a motion, supported by Hollis, to accept the bid from Bennett Asphalt & Paving for \$2,290.00 for the resealing. Roll call vote was taken. **AYES:** Coultas, Hollis, Glesenkamp, Sickner, Hogan. **NAYS:** None. **Motion carried.**

**Digital sign out front:** Hollis made a motion, supported by Coultas, to accept the bid from Signs by Crannie at the cost of \$33,289.55 for the digital sign. Roll call vote was taken. **AYES:** Hollis, Glesenkamp, Hogan, Coultas. **NAYS:** Sickner. **Motion carried.**

**Signs at the park and on Peters Rd:** Hogan made a motion, supported by Hollis, to accept the bid from LCRC for \$292.13 to install the welcome sign on Peters Rd and to purchase the sign for the park. **ALL AYES. NAY:** None. **Motion carried.**

**APPROVAL TO PAY BILLS**

Glesenkamp made a motion, supported by Coultas, to approve warrants 14152 – 14229 in the amount of \$153,173.71 from General Fund and warrants 6225 – 6226 & transaction in the amount of \$9,669.92 from the Building Department. Roll call vote was taken. **AYES:** Glesenkamp, Sickner, Hogan, Coultas, Hollis. **NAYS:** None. **Motion carried.**

**CORRESPONDENCE:** Lapeer County EMS Municipal Response Information and a report from Lapeer County Sheriff's Department.

**ADJOURNMENT:** Meeting was adjourned at 7:39pm by Supervisor Hogan.

Submitted by \_\_\_\_\_  
Michelle Coultas, Clerk

Approved by \_\_\_\_\_ Date \_\_\_\_\_  
Dennis Hogan, Supervisor

## Road Project Agreement

This agreement entered into between the Township of Marathon (hereinafter referred to as the "Township") and the Lapeer County Board of Road Commissioners (hereinafter referred to as the "Commission").

1. The following designated road is a County Local Road within the Township and is under the jurisdiction and control of the Commission. The specific location and specific work to be performed as follows: Remove Failed Cross Tube and Replace with 24"x48' Poly Coated CMP Cross Tube. This Also Includes Restoration. Briggs Rd BTW Fostoria and Klam
  
2. The Commission has agreed to perform the project as outlined in the estimate for the road work referred to as:

Project #

RMS Project Name: Marathon TWP Briggs RD X-Tube

3. The Commission and the Township have agreed to the following cost participation for this project:

### Estimated Project Cost

<u>Total Cost</u>	<u>Township Cost</u>
\$7,272	\$7,275

The above costs are estimated. The final billing to the Township will be based on final construction costs.

4. Project Costs shall include the following:
  - a. Payments to consultants for work on the project
  - b. Engineering and surveying, including fringe benefits and overhead factors.
  - c. Labor and equipment charges for work done by Road Commission forces, including fringe benefits and overhead.

If the final project cost is anticipated to be 10% or more over the estimate, the Commission will notify the Township when the Commission becomes aware of the increased costs.

5. The Commission, upon completion of said project, will furnish the Township a statement of the final cost of the project. The Township will forward to the Commission any amount which the total cost exceeds the initial payment.
6. The Township agrees to pay when invoiced. All invoices not paid within 30 days of invoice date, will be assessed a finance charge at the rate of 1% per month.

The undersigned District Foreman has reviewed and approved this project.

\_\_\_\_\_  
District Foreman

The parties hereto have caused this Agreement to be executed on the dates indicated below.

Township of \_\_\_\_\_

Lapeer County Road Commission

By: \_\_\_\_\_  
Township Supervisor

By: \_\_\_\_\_  
Commission Chairman

By: \_\_\_\_\_  
Township Clerk

By: \_\_\_\_\_  
Commission Vice Chairman

By: \_\_\_\_\_  
Commission Member

As approved by Township Board on this

As approved by Commission Board on this

\_\_\_\_ Day of \_\_\_\_\_, 20\_\_

\_\_\_\_ Day of \_\_\_\_\_, 20\_\_

Lon has pictures on her phone



**EMPIRE TODAY**  
**800-588-2300**  
 www.empiretoday.com

**Commercial Project Quote**

CUSTOMER INFORMATION	PROJECT LOCATION
*QUOTE DATE: <u>3/29/23</u> * Quote valid for a period of 30 days from the above date NAME: <u>Michelle Coultas</u> TITLE: <u>Clerk</u> COMPANY: <u>Marathon Township</u> ADDRESS: <u>4575 Pine St</u>  CITY/STATE: <u>Columbiaville/MI</u> PHONE: <u>8107932002</u> FAX: _____ EMAIL: <u>clerk@marathontwp.com</u>	<input type="checkbox"/> CHECK BOX IF SAME AS CUSTOMER INFORMATION NAME: _____ ADDRESS: _____ CITY/STATE: _____ ZIP: _____ PHONE: _____  <b>SALES REPRESENTATIVE CONTACT INFORMATION</b> NAME: <u>Terrence Cox Jr</u> MARKET: <u>Flint</u> PHONE: <u>8105977004</u> FAX: _____ EMAIL: <u>tcxjr112@outlook.com</u>

ITEM #	QTY	PRODUCT OR LABOR DESCRIPTION	UNIT PRICE	PRODUCT/LABOR SPECIAL COMMENTS	AMOUNT
1	1371	Take Up Carpet/Haul Away	\$0.25		\$342.75
2	1	Moving Belongings	\$579.74		\$579.74
3	1371	Luan	\$4.50		\$6,169.50
4	1	Transportation	\$166.66		\$166.66
5	276.75	Cove Base	\$1.75		\$484.31
6	1440	Alliance-Woodland Umber/Installation	\$6.15		\$8,856.00
7					
8					
9					
10					
11					
12					
13					
14					
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16					
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20					

Customer Approval: _____	Date: _____	
This quote is for completing the project as described above. It is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems or adverse weather conditions arise after the work has been initiated.	<b>SUB TOTAL</b>	\$16,598.96
	<b>TAX</b>	_____
	<b>TOTAL</b>	<b>\$16,598.96</b>

Lori has pictures on her phone



**EMPIRE TODAY**  
**800-588-2300**  
 www.empiretoday.com

**Commercial Project Quote**

CUSTOMER INFORMATION	PROJECT LOCATION
*QUOTE DATE: <u>3/29/23</u>	<input type="checkbox"/> CHECK BOX IF SAME AS CUSTOMER INFORMATION
* Quote valid for a period of 30 days from the above date	NAME: _____
NAME: <u>Michelle Coultas</u>	ADDRESS: _____
TITLE: <u>Clerk</u>	CITY/STATE: _____ ZIP: _____
COMPANY: <u>Marathon Township</u>	PHONE: _____
ADDRESS: <u>4575 Pine St</u>	<b>SALES REPRESENTATIVE CONTACT INFORMATION</b>
CITY/STATE: <u>Columbiaville/MI</u>	NAME: <u>Terrence Cox Jr</u>
PHONE: _____ 8107932002	MARKET: <u>Flint</u>
FAX: _____	PHONE: _____ 8105977004
EMAIL: <u>clerk@marathontwp.com</u>	FAX: _____
	EMAIL: <u>tcxjr112@outlook.com</u>

ITEM #	QTY	PRODUCT OR LABOR DESCRIPTION	UNIT PRICE	PRODUCT/LABOR SPECIAL COMMENTS	AMOUNT
1	1371	Take Up Carpet/Haul Away	\$0.25		\$342.75
2	1	Moving Belongings	\$579.74		\$579.74
3	1371	Luan	\$4.50		\$6,169.50
4	1	Transportation	\$166.66		\$166.66
5	276.75	Cove Base	\$1.75		\$484.31
6	1440	Options-Beige/Installation	\$4.98		\$7,171.20
7		<u>move of a tile box</u>			
8					
9					
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20					

<b>Customer Approval:</b>	<b>Date:</b>	
This quote is for completing the project as described above. It is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems or adverse weather conditions arise after the work has been initiated.	<b>SUB TOTAL</b>	\$14,914.16
	<b>TAX</b>	
	<b>TOTAL</b>	<b>\$14,914.16</b>



**The Carpet Store, Inc**  
 1919 N Lapeer Rd Suite B  
 Lapeer, MI 48446  
 810-664-1114  
 Bryanbarber741@gmail.com

# Estimate

<b>ADDRESS</b>	<b>SHIP TO</b>	<b>ESTIMATE # 1985</b>
Marathon Township Hall	Marathon Township Hall	<b>DATE 04/20/2023</b>
Michelle Coultas	Michelle Coultas	
4575 Pine St.	4575 Pine St.	
Columbiaville, MI 48421	Columbiaville, MI 48421	

<b>INSTALL DATE</b>	<b>PHONE</b>	<b>EMAIL</b>
TBD	810-793-2002	clerk@marathontwp.com

MFGR	STYLE/COLOR/ROOM	SIZE	RATE	AMOUNT
<b>Hard Surface:Herregan:Mannington:Adura Rigid</b>	Color Name: Tigers Eye Color Number: RGP 011 Areas of Installation: Meeting Room, Upper Halls, closet and Lower Landing	1,440.88	5.50	7,924.84T
<b>Blakeley Supplies:Roppe Cove Base 4" x 4'</b>	Color Name: TBD to match the flooring choice. Color Number: TBD to match the flooring choice. Size: 308 LF	308	2.99	920.92T
<b>Trims:End caps</b>	Purchased and installed. Color to match: Tigers Eye	1	65.00	65.00T
<b>Trims:Bullnose for Stair</b>	Purchased and installed. Color to match: Tigers Eye	1	95.00	95.00T
<b>Labor:Hard Surface Labor:Labor</b>	Cost of installing hard surface material	1,440.88	3.00	4,322.64
<b>Carpet Removal</b>	Tear up and dispose of all old carpet, pad, and staples.	1,440.88	0.45	648.40
<b>Carpet:Restretch Carpet</b>	Charge to re-stretch old carpet. Carpet has wrinkles in it. The Carpet Store Inc. will restretch the best we can.	1	200.00	200.00

\* This estimate is good for 14 days after the service date of 4/20/23.  
 \* Customer to match cove base color to there flooring choice.

In the event Buyer defaults under the terms of this agreement, buyer agrees to pay reasonable attorney fee, if the sums due are collected by or through an attorney.

OTHER: \_\_\_\_\_

PAYMENT IN FULL TO BE MADE UPON COMPLETION OF INSTALLATION, UNLESS OTHERWISE NOTED.  
 I/WE THE BUYERS HEREBY ACCEPT THE ABOVE TERMS AND CONDITIONS

SIGNATURE: \_\_\_\_\_

MFGR

STYLE/COLOR/ROOM

SIZE

RATE

AMOUNT

\* Room is to be cleared of any desks, chairs, or any furniture prior to installation.

\* If accepted we will need a copy of your W9 forms.

\* Terms are 50% down and remaining balance due upon completion.

CUSTOMER READ BEFORE SIGNING: Buyer understands that there may be a dye-lot variation from sample. Seller is not responsible for chips, dents or conditions of existing moldings, doors, jambs or fixtures. Room must be clear of obstacles at time of installation. Seller is not responsible for cutting doors. Seller is not responsible for customers measurements. Seller is not responsible for manufacturer or shipper delays. Unforeseen structural problems upon installation may change the amount due on this invoice. A FINANCE CHARGE OF 5% (5% PER ANNUM) will be charged to accounts past 15 days.

SUBTOTAL	14,176.80
TAX	546.22
SHIPPING	100.00
<b>TOTAL</b>	<b>\$14,823.02</b>

Accepted By

Accepted Date

In the event Buyer defaults under the terms of this agreement, buyer agrees to pay reasonable attorney fee, if the sums due are collected by or through an attorney.

OTHER: \_\_\_\_\_

PAYMENT IN FULL TO BE MADE UPON COMPLETION OF INSTALLATION, UNLESS OTHERWISE NOTED.  
I/WE THE BUYERS HEREBY ACCEPT THE ABOVE TERMS AND CONDITIONS

SIGNATURE: \_\_\_\_\_

**The Carpet Store, Inc**  
 1919 N Lapeer Rd Suite B  
 Lapeer, MI 48446  
 810-664-1114  
 Bryanbarber741@gmail.com

# Estimate

<b>ADDRESS</b>	<b>SHIP TO</b>	<b>ESTIMATE #</b> 1986
Marathon Township Hall	Marathon Township Hall	<b>DATE</b> 04/20/2023
Michelle Coultas	Michelle Coultas	
4575 Pine St.	4575 Pine St.	
Columbiaville, MI 48421	Columbiaville, MI 48421	

<b>INSTALL DATE</b>	<b>PHONE</b>	<b>EMAIL</b>
TBD	810-793-2002	clerk@marathontwp.com

MFGR	STYLE/COLOR/ROOM	SIZE	RATE	AMOUNT
<b>Hard Surface:Florstar:Axis</b>	Color Name: Denali or Arlington	1,442.04	4.01	5,782.58T
<b>Cor:Anthem</b>	Areas of Installation: Meeting Room, Upper Hall, closet, Lower landing. Size: 1442.04 sf			
<b>Blakeley Supplies:Roppe</b>	Color Name: To match customers flooring choice.	308	2.99	920.92T
<b>Cove Base 4" x 4'</b>	Size: 308 LF			
<b>Trims:End caps</b>	Purchased and installed. Color to match: Denali or Arlington	1	65.00	65.00T
<b>Trims:Bullnose for Stair</b>	Purchased and installed. Color to match: Denali or Arlington	1	95.00	95.00T
<b>Labor:Hard Surface</b>	Cost of installing hard surface material	1,442.04	3.00	4,326.12
<b>Labor:Labor</b>				
<b>Carpet:Restretch Carpet</b>	Charge to re-stretch old carpet.	1	200.00	200.00
<b>Carpet Removal</b>	Tear up and dispose of all old carpet, pad, and staples.	1,442.04	0.45	648.92

- \* This estimate is good for 14 days after the service date of 4/20/23.
- \* Customer to match cove base color to there flooring choice.
- \* Room is to be cleared of any desks, chairs, or any furniture prior to installation.
- \* If accepted we will need a copy of your W9 forms.
- \* Terms are 50% down and remaining balance due upon completion.

In the event Buyer defaults under the terms of this agreement, buyer agrees to pay reasonable attorney fee, if the sums due are collected by or through an attorney.

OTHER: \_\_\_\_\_

PAYMENT IN FULL TO BE MADE UPON COMPLETION OF INSTALLATION, UNLESS OTHERWISE NOTED.  
 I/WE THE BUYERS HEREBY ACCEPT THE ABOVE TERMS AND CONDITIONS

SIGNATURE: \_\_\_\_\_

CUSTOMER READ BEFORE SIGNING: Buyer understands that there may be a dye-lot variation from sample. Seller is not responsible for chips, dents or conditions of existing moldings, doors, jambs or fixtures. Room must be clear of obstacles at time of installation. Seller is not responsible for cutting doors. Seller is not responsible for customers measurements. Seller is not responsible for manufacturer or shipper delays. Unforeseen structural problems upon installation may change the amount due on this invoice. A FINANCE CHARGE OF 5% (5% PER ANNUM) will be charged to accounts past 15 days.

SUBTOTAL	12,038.54
TAX	417.64
SHIPPING	100.00
TOTAL	<b>\$12,556.18</b>

Accepted By

Accepted Date

In the event Buyer defaults under the terms of this agreement, buyer agrees to pay reasonable attorney fee, if the sums due are collected by or through an attorney.

OTHER: \_\_\_\_\_

PAYMENT IN FULL TO BE MADE UPON COMPLETION OF INSTALLATION, UNLESS OTHERWISE NOTED.  
I/WE THE BUYERS HEREBY ACCEPT THE ABOVE TERMS AND CONDITIONS

SIGNATURE: \_\_\_\_\_

**Hemingway Lake dam:** Hollis made a motion, supported by Glesenkamp, to move forward with the cost of \$1,350.00 for the engineering of the main spillway of the dam by James Tiffany. The HLA voted unanimously for it on 8/21/2021 at their meeting. Roll call vote was taken. **AYE:** Moorhouse, Coultas, Hollis, Glesenkamp, Sickner. **NAY:** None. **Motion carried.**

**Fire Hall Land:** Glesenkamp made a motion, supported by Hollis, to correct the error and separate into two (2) parcels for the Marathon Area Fire Authority and Columbiaville Fire Hall. **ALL AYES. Motion carried.**

**Crystal Klebba park employee:** A straw vote was taken due to needing an employee to work at the park right away and all were in agreement to hire Crystal Klebba. Roll call vote was taken. **AYE:** Coultas, Hollis, Glesenkamp, Sickner, Moorhouse. **Motion carried.**

**Park fundraiser:** Discussion took place about a kids run to do next Spring or Summer to help raise money for the Marathon Township Park.

**Hemingway Lake weed maintenance:** Hollis made a motion, supported by Glesenkamp, to see if the special assessment can pay to have the leaves and weeds removed that pile up in the spring. Moorhouse is to ask the township attorney Mike Gilder about using the Special Assessment from Hemingway Lake. Roll call vote was taken. **AYE:** Hollis, Glesenkamp, Sickner, Moorhouse, Coultas. **NAY:** None. **Motion carried.**

Mike  
Stand  
for

~~**Briggs Road demolition:** Hollis made a motion, supported by Glesenkamp, to pay someone to take care of the debris that was left when the house was torn down on the corner of North Lake and Briggs Road without a permit. Roll call vote was taken. **AYE:** Glesenkamp, Sickner, Moorhouse, Coultas, Hollis. **NAY:** None. **Motion carried.**~~

#### APPROVAL TO PAY BILLS

Glesenkamp made a motion, supported by Hollis, to approve warrants 13201– 13223, in the amount of \$43,168.12 from General Fund and from the Building Fund in the amount of \$1,640.00. Roll call vote was taken. **AYE:** Sickner, Moorhouse, Coultas, Hollis, Glesenkamp. **NAY:** None. **Motion carried.**

**CORRESPONDENCE:** Lapeer County EMS Municipal Response Information.

**ADJOURNMENT:** Meeting was adjourned at 6:52pm by Supervisor Moorhouse.

Submitted by Michelle Coultas  
Michelle Coultas, Clerk

Approved by \_\_\_\_\_  
Fred Moorhouse, Supervisor

Date 10.27.21

delayed due to Covid

**Minutes of REGULAR MEETING**

**Held September 8, 2021**

**6:00PM**

**TOWNSHIP OF MARATHON**

**Michelle Coultas, Clerk**

\* online  
Fred  
needs to  
sign.

**CALL TO ORDER**

Meeting was called to order at 6:00pm. Moorhouse led those present in the Pledge of Allegiance.

**ROLL CALL**

Fred Moorhouse, Supervisor  
Michelle Coultas, Clerk  
Lori Hollis, Treasurer  
Sandi Glesenkamp, Trustee  
Bill Sickner, Trustee

**Others in attendance:**

Greg Novak  
Lenny Sly  
Elizabeth McCue

**AGENDA:** Hollis made a motion, supported by Glesenkamp, to approve the agenda with changes. **ALL AYES. Motion carried.**

**MINUTES:** Hollis made a motion, supported by Glesenkamp, to accept the minutes of the regular meeting held on August 16, 2021 with changes and special meeting held on August 30, 2021 as presented. **ALL AYES. Motion carried.**

**FINANCIAL REPORT:** The financial report was read and accepted into record.

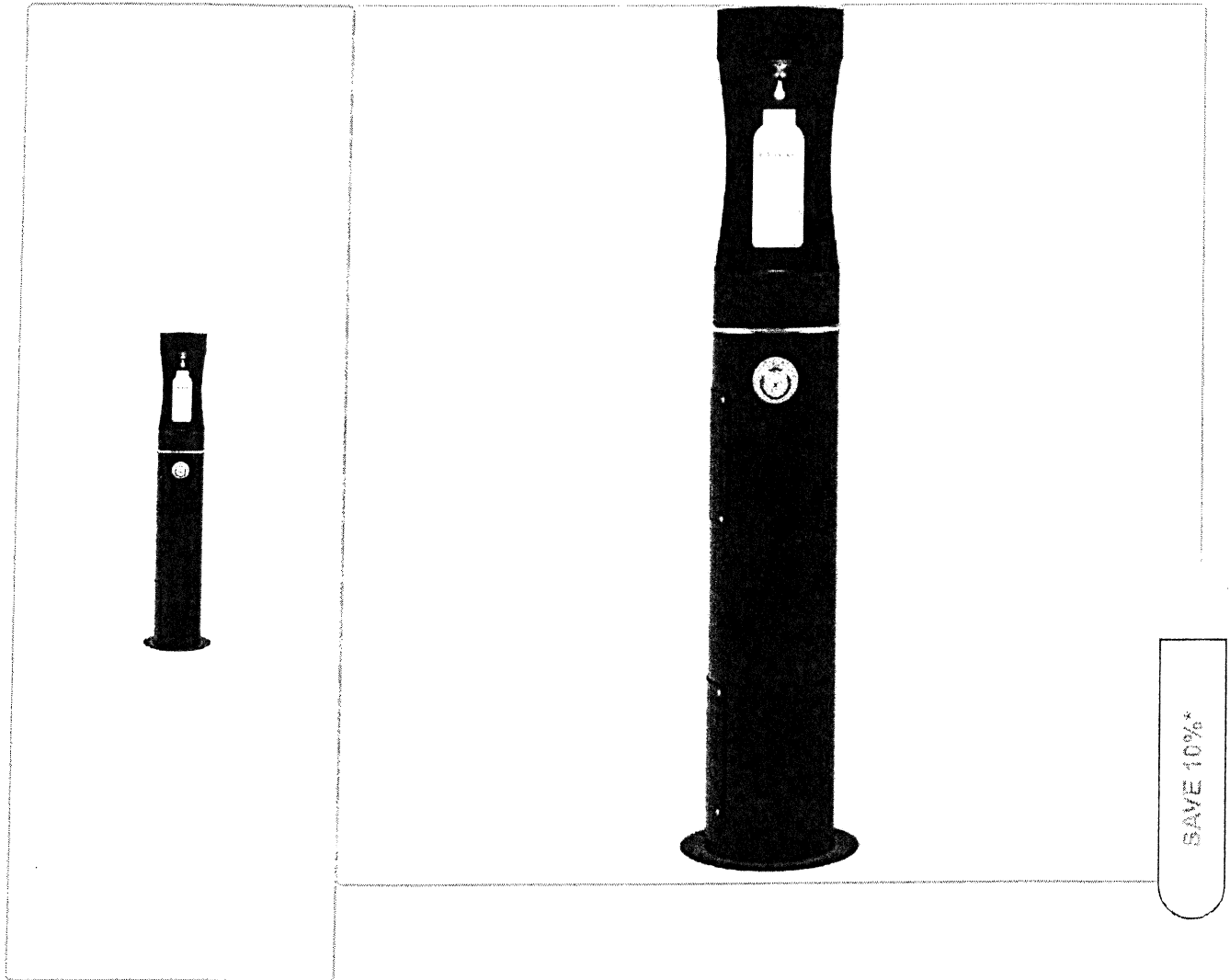
**PUBLIC COMMENT:** No public comment was made.

**UNFINISHED BUSINESS**

**North Lake weed public hearing:** Tabled due to a signed petition against the treatment of weeds in North Lake.

**NEW BUSINESS**

**Harold Meinecke Planning Commission:** Glesenkamp made a motion, supported by Hollis, to accept Supervisor Moorhouse's recommendation for Smokey to be on the Planning Commission. **ALL AYES. Motion carried.**



Model #: WRB729422 MPN #: LK4400BFEVG

## Elkay LK4400BFEVG, Outdoor Tubular Pedestal Bottle Filling Station, Evergreen

[View All Outdoor Bottle Filling Stations](#)

| Questions & Answers (0)

Purchase Information

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### PRICE

# \$4,466.00

was \$6340.00 Save \$1874.00 (30%)

Outdoor Bottle Filling Stations ideal for educational campuses and recreational areas. Powder-coated exterior over a corrosion-resistant stainless steel type-316 base material to provide protection from the elements.

**See more details**

Easy online or call-in returns. [Read return policy](#)


## Product Information

Outdoor Bottle Filling Stations ideal for educational campuses and recreational areas. Powder-coated exterior over a corrosion-resistant stainless steel type-316 base material to provide protection from the elements.

### Features:

- Corrosion-resistant base material provides the ultimate protection from the elements.
- Heavy-gauge construction with tamper-resistant screws that resist stains and corrosion.
- Laminar flow provides clean fill with minimal splash.
- Freeze-resistant options available.
- Available in 12 stunning finishes.
- Ideal for outdoor use.

**Specifications (1)** ^

specifications 

**Warranty (1)** v

## Specifications

### Weights & Dimensions

Height	64 in	Width	14 in
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Drain Size	1-1/4 in	Water Inlet Size	3/8 in
Depth	14 in		

**Product Details**

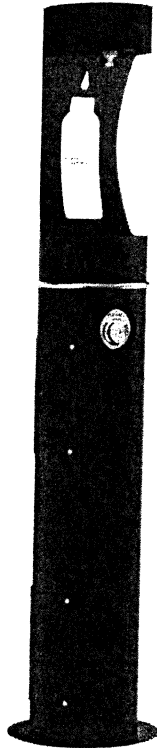
Water Refilling Location	Upper	Material	316 Stainless Steel
Refrigerated	No	Standard Bubbler Stations	0
Bottle Filling Activation	Push Button	Manufacturers Part Number	LK4400BFEVG
Color	Green	Filter	No
Water Refilling Stations	1	Installation Type	Floor
For Outdoor Use	Yes	Vandal Resistant	Yes
Style	Outdoor Bottle Refilling Station	Cooler/Fountain Activation	Push Button
Number of Stations	1	Brand	Elkay
Hands Free Operation	No		

**Compliance & Certifications**

ADA Compliant	Yes	NSF Certified	Yes
---------------	-----	---------------	-----

Please email us at support@bottlefillingstations.com for a bulk order quote

< PREVIOUS | NEXT >



Halsey Taylor

4400BF EVG

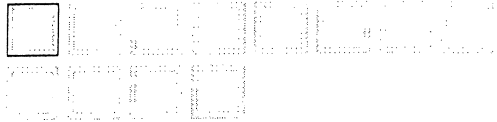
# HALSEY TAYLOR 4400BF | FREESTANDING BOTTLE FILLER | FILTERLESS, NON-REFRIGERATED

☆☆☆☆☆ Write a review

\$ 3,533.85

MSRP: \$6,340.00 for green and \$6,590.00 for other colors

COLOR



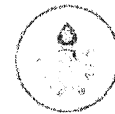
QTY

Quantity selector with minus, 1, and plus buttons.

ADD TO CART

As low as \$176.47/mo with **PayPal**. [Learn more](#)

Collections: [Halsey Taylor Outdoor Bottle Filling Stations](#), [Outdoor Free-Standing Water Fountains](#), [Outdoor Water Fountains](#), [Shop all](#)



BULK ORDER DISCOUNT

Please email us at [support@bottlefillingstations.com](mailto:support@bottlefillingstations.com) for a bulk order quote

DESCRIPTION      DOWNLOADS      SHIPPING      INSTALLATION      WARRANTY      MAINTENANCE

An industry-leading Outdoor Drinking Fountain, the Halsey Taylor LK4400BF Outdoor Water Bottle Filling Station makes drinking water more practical, safe, and appealing than ever before.

- ADA compliant design
- Quick fill rate of 1 Gallon Per Minute
- Corrosion protection from E-Coat immersion process coat
- Vandal-resistant bubbler and pushbutton

Halsey Taylor 4400BF resources:

- Halsey Taylor 4400BF Spec Sheet
- Halsey Taylor 4400BF Installation manual
- Halsey Taylor 4400BF CAD symbols: FRONT - TOP - SIDE
- Halsey Taylor 4400BF BIM file (RFA)

FILTERED?	No
COOLER CABINET FINISH	12 different color options
POWER	No Electric Required
BUBBLER OPTION	Vandal Resistant
MOUNTING DETAILS	Floor Mount
CHILLING DETAILS	No Chiller
INSTALLATION LOCATION	OUTDOOR
DIMENSIONS	L: 14"
	W: 14"
	H: 64"
SHIPPING WEIGHT	179 lbs
PRODUCT COMPLIANCE	<ul style="list-style-type: none"> <li>• ADA Compliant</li> <li>• ASME A112.19.3/CSA B45.4</li> <li>• Buy American Act</li> <li>• NSF 61</li> <li>• NSF 372 (no lead)</li> </ul>

**WARRANTY**

Electrical Parts & Water System

Halsey Taylor 4400BF warranty for electrical parts and water system is valid 18 months from the factory shipment or 12 months from the date of installation. The warranty will honor which ever date falls first. [View more warranty details here.](#)

**INSTALLATION NOTES**

- Halsey Taylor 4400BF requires installation from licensed plumber. Email us at [support@bottlefillingstations.com](mailto:support@bottlefillingstations.com) to be connected to our network of Bottle Filler installation professionals.
- Product also includes physical copy of installation instructions in package.
- [View Detailed Halsey Taylor 4400BF MANUAL](#)

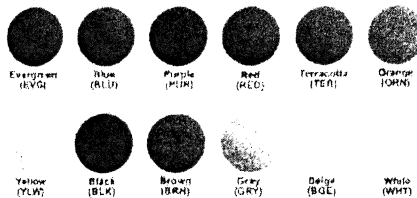
Please email us at support@bottlefillingstations.com for a bulk order quote

It is recommended to use soft cloth and mild dishwashing soap to spray and wipe down.

FAQ

Q: What colors are available for the Outdoor Bottle Filling Stations?

A: Outdoor Bottle Filling Stations come standard in Evergreen, which typically has a lead time of 10-15 business days. See other color options below, which have a lead time of ~ 20-30 business days.



Q: What makes the Outdoor Freeze Resistant Bottle Filler, Freeze Resistant?

A: The valve is designed to be installed 18" below the frost line. In addition, 60" of tubing is provided.

Q: Are filtered versions of Outdoor Bottle Filling Stations available?

A: Unlike Indoor Bottle Filling Stations, Outdoor Bottle Fillers don't come with a filtered option. However, it is quite common to create inline filtration by ordering and properly installing a separate Filter Kit. If this is desired, we will need to create a custom order.

Contact us at support@bottlefillingstations.com or (855) 558-9600.

Q: Are refrigerated versions of Outdoor Bottle Filling Stations available?

A: Outdoor Bottle Fillers do not come with chillers because of the risk presented from outdoor elements, especially in the cold. However, if installed with proper shelter and temperature, a remote chiller can be hooked up to the Bottle Filler, which can especially be beneficial in warmer climates. Please contact us for further details.

Q: Are Outdoor Bottle Filling Stations durable?

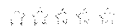
A: Yes, Halsey Taylor Bottle Filling Stations are very durable. They are made with heavy-duty 316 steel with textured powder-coat finish and E-coat immersion for year-round protection with minimum maintenance.

\*MADE IN THE UNITED STATES.

Experience the benefits of the very popular Halsey Taylor 4400BF Outdoor Water Bottle Filling Station. Best Support, Fast Shipping, & Low Prices. CONTACT US NOW!

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0 Questions | 0 Answers

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Reviews (0) Questions (0)



BE THE FIRST TO WRITE A REVIEW

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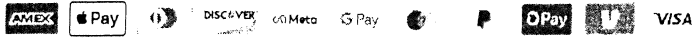
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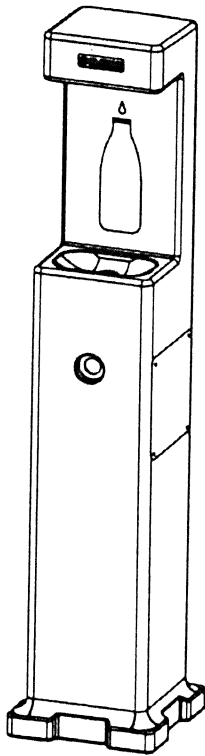
<b>User Manual</b>	<b>Manual de Usuario</b>	<b>Manuel de l'Utilisateur</b>
<b>Customer Service</b> US: 1-800-645-2986	<b>Servicio de atención al Cliente</b> US: 1-800-645-2986	<b>Service à la clientèle</b> Canada: 888-645-2986

# Outdoor Pedestal Bottle Filling Station

Model 603602



Tested and certified to NSF/ANSI  
Standard 372  
ASME A112.18.1/CSA B125.1  
ASME A112.18.2/CSA B125.2  
ASME A112.19.3/CSA B45.4



## WARNING

- All installation work must be performed by authorized service personnel.
- Two or more people are recommended to lift and install the unit.
- To avoid the risk of property damage and/or personal injury ensure the mounting surface is adequate to support 400 lbs.
- Check local codes for plumbing requirements prior to installation.
- Refer to Rough-In Guide (page 4) prior to installation.
- Thoroughly flush all water supply lines of all foreign matter before connecting to the fixture.
- Check for any leaks before use.
- DO NOT attempt to repair or replace any part of this bottle filler unless it is specifically recommended in this manual. All other services should be referred to a qualified technician.
- For use with clean, clear potable drinking water only.
- Shut-off water supply during installation to reduce the risk of water damage.
- Freezing Caution: Before freezing temperatures occur, refer to the Draining and Winterization section of this manual (page 10) for proper preparation.
- Installation of a trap on the water drain line may be necessary; remove trap before winterization draining.
- Failure to follow safety warnings and/or installation instructions will void warranty.

**Note:** This unit is designed to be installed on the surface of an existing or new concrete slab. Included are the necessary vandal-resistant stainless steel bolts and washers needed to anchor this unit. Installer must provide a 1-1/2" PVC drain line (if applicable) and water supply line. All connections are made inside the item through the access doors, as shown in the drawings. It is recommended to install a shut-off valve (not included) on the water supply.



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*-has a filter*

Global Industrial™...

Global Industrial™...

Model #: WR603602

Model #: WR603602F

**\$1,395.00**

**\$1,696.00**

Free Shipping  
Ships Same Day

Ships Same Day

SAVE 10%

## Weights & Dimensions

Weight

36 lbs

Height

60-1/4 in

60-1/4 in

12-1/2 in

12-1/2 in

**Drain Size**

1-1/2 in

1-1/2 in

**Width**

12-1/2 in

12-1/2 in

**Water Inlet Size**

3/8 in

3/8 in

**Product Details**

**Water Refilling Location**

Upper

Upper

**Refrigerated**

No

No

**Color**

Tan

Tan

**Water Refilling Stations**

1

1

**For Outdoor Use**

Yes

Yes

**Style**

Outdoor Bottle Refilling Station

Outdoor Bottle Refilling Station

**Number of Stations**

1

1

**Material**

High Density Polyethylene

High Density Polyethylene



**Manufacturers Part Number**

603602

-

**Filter**

No

Yes

**Installation Type**

Floor

Floor

**Vandal Resistant**

Yes

Yes

**Cooler/Fountain Activation**

Push Button

Push Button

**Brand**

Global Industrial

Global Industrial

**Bottle Filling Activation**

-

Push Button

**Standard Bubbler Stations**

-

0

**Warranty**

**Warranty**

1 yr

1 yr

**Compliance & Certifications**

**ADA Compliant**

Yes

Yes



540 S. Saginaw Street, Suite 200  
Flint, MI 48502 | (810) 341-7500  
www.rowepsc.com

May 8, 2023

Thomas Greyerbiehl, Planning Commission Chairperson  
Marathon Township  
4575 Pine Street  
PO Box 457  
Columbiaville, MI 48421

RE: Solar Energy Zoning Ordinance Proposal

Dear Mr. Greyerbiehl:

ROWE Professional Services Company appreciates this opportunity to provide a proposal to Marathon Township to update the zoning ordinance to address commercial solar energy developments.

The scope of the proposal is divided into a basic work plan with additional elements for the township's consideration. Based on our previous discussion, the township has a moratorium in place for commercial solar energy system developments for the next four months. If the goal is to have the amendment in place by that time this scope of work may require special meetings. We would recommend extending the moratorium by a few months to provide the township with adequate time to draft, public notice and adopt the ordinance.

### **Basic Project Scope**

#### **Kick-off Meeting**

The project would begin with an initial meeting to discuss options for development of the ordinance language. Since the Township Board has passed a moratorium on the subject, we assume there is interest by the Board in this matter and would propose that the initial meeting be a joint session of the Planning Commission and Township Board or a Planning Commission meeting with Township Board members encouraged to attend and participate in the discussion. Participation by the Township Attorney would also be helpful.

#### **Draft Ordinance / Second Meeting**

Once ROWE has a clear understanding of the views of the Planning Commission and Board on the issue, ROWE would prepare a preliminary draft of the ordinance amendment and present the draft to the Planning Commission for their review and comment. If general agreement is reached on the elements of the ordinance amendment, ROWE will draft the ordinance for a Planning Commission public hearing and draft the notice for public hearing. The township will be responsible for publishing and mailing any required notices.

**SINCE 1962**

Flint, MI | Lapeer, MI | Farmington Hills, MI | Kentwood, MI | Mt. Pleasant, MI | Oscoda, MI | Grayling, MI | Myrtle Beach, SC

Thomas Greyerbiehl  
May 8, 2023  
Page 2

**Public Hearing / Third Meeting**

ROWE will present the proposed amendment language at the Planning Commission public hearing. If the amendment language is recommended for approval with or without changes, ROWE will prepare a report for the Township Board with the recommended amendment language. Prior to Township Board action, the language should be revised to be in "ordinance format." ROWE assumes that the township's attorney would be responsible for taking care of the ordinance format preparation.

**Township Board Meeting / Fourth Meeting**

ROWE will present the proposed amendment language at the Township Board meeting. Assuming the amendment language is approved, with or without changes, ROWE will prepare a notice of adoption for the township to publish within 15 days of the date of adoption.

**Additional Costs**

This proposal scope includes four meetings. Any additional meetings beyond this would need approval by the township and would be billed at an hourly rate of \$125 per hour.

This proposal is based upon the approved amendments not requiring any changes to the township's zoning map. There are some strategies for solar energy zoning that involve the establishment of an "overlay zone" where commercial solar developments are allowed. If this is part of the strategy adopted by the township, then there will be additional costs associated with updating the township zoning map. If necessary, the zoning map update can be performed by ROWE for a fee determined by the scope of the work and approved by the township.

**Optional Elements**

Besides the basic scope outlined above, there are two optional elements that Marathon Township may wish to consider as part of this project. Both would add additional time to the length of the overall project so they may not be practical at this time, but we are presenting them for your consideration. One is the amendment of the Township Master Plan to provide the policy basis for these zoning amendments and the second is a set of potential public participation options to gauge public sentiment regarding alternative approaches for regulating solar energy. If you are interested in either optional element, proposed costs to perform the work are provided in Attachment B.

The attachments to this letter provide more detail as follows:

Section A: Staff and Time Frame

Section B: Optional Elements

We estimate the project outlined in the basic scope will take 4 to 5 months to complete from the time we are authorized to proceed. ROWE can begin work in June of 2023. This proposal will expire August 31, 2023.

ROWE proposes to complete the scope of work as outlined above for a not-to-exceed cost of **\$3,500**. Should the township choose to obtain other proposals, the cost information included in this letter is considered confidential and should not be shared with other firms.

Thomas Greyerbiehl  
May 8, 2023  
Page 3

Thank you for the opportunity to submit this proposal. Please feel free to contact me if you have any questions about the proposal at (810) 341-7500. Once we confirm the township's acceptance of this proposal, ROWE will provide a contract for signature. A fully executed copy of the contract will be provided for your records.

Sincerely,  
ROWE Professional Services Company

**Jason Ball** Digitally signed by Jason Ball  
Date: 2023.05.08 17:12:48  
-04'00'

Jason Ball, AICP  
Senior Planner II

Attachments

R:\Projects\PROPOSAL\LETTER PROPOSAL WORK IN PROGRESS\2023\Marathon Township\Marathon Township Solar Zoning Ordinance Amendment.docx



## A. Staff and Time Frame

Work for this project will be completed by Jason Ball, Senior Planner with assistance from Lauren Marshall, Graduate Planner.

Below is the tentative schedule for the basic zoning ordinance amendment.

SCHEDULE	MONTHS			
	1	2	3	4
Kick-off Meeting	X			
Draft Ordinance / Second Meeting		X		
Public Hearing / Third Meeting			X	
Township Board Meeting / Fourth Meeting				X

Key: X= Meeting



## B. Optional Elements

### Master Plan Amendment

The Township Master Plan serves as the policy basis for the zoning ordinance. While not every detail of a zoning ordinance is covered in the plan, it should provide guidance on the important issues regulated by the ordinance. It is assumed that the current Township Master Plan does not have language regarding addressing solar or other alternative forms of energy. This option would involve working with the Planning Commission on amendments to the Goals and Objectives, Future Land Use and Implementation sections of the Master Plan that explains the policy basis for the zoning approach Forest Township adopts.

The project would involve three meetings by ROWE staff with the Planning Commission including a public hearing on the amendments. ROWE would be responsible for:

- Attending three meetings (If the Master Plan is reviewed in conjunction with the Zoning Ordinance, one or two of these meetings could be unnecessary because they would be covered under the scope of the ordinance update. This would reduce the cost.)
- Prepare preliminary and revised draft text changes.
- Prepare and mail out the preliminary, public hearing and adoption notices to surrounding jurisdictions. The township would be responsible for publishing the notice for the public hearing in the paper.

Because of the 42-day public hearing period required under the Michigan Planning Enabling Act for a Master Plan Amendment, the whole process would require five months. To serve its purpose, it would need to be undertaken before or in conjunction with the zoning ordinance amendment process.

The cost of this optional would be determined based on further discussion with the township regarding the scope of potential amendments.

### Public Attitude Survey

ROWE Could work with the township to create a public attitude survey to gauge public opinion on commercial solar energy projects in the township. The table below summarizes the advantages and disadvantages of this approach, along with cost.

Public Engagement	Advantages	Disadvantages	Cost
Public Attitude Survey Short questionnaire available to be filled out online by residents of the community.	<ul style="list-style-type: none"> <li>• Often gets the greatest number of participants of any other approach.</li> <li>• Relatively low cost.</li> <li>• Available at resident's convenience.</li> </ul>	<ul style="list-style-type: none"> <li>• No opportunity for follow-up questions.</li> <li>• May exclude residents without access to the Internet or uncomfortable with online technology.</li> <li>• More effective with mailing or social media to get participation.</li> </ul>	\$1,500

## MARATHON TOWNSHIP

### Emergency Ordinance Establishing a Moratorium on Short-Term Rentals

#### THE TOWNSHIP OF MARATHON ORDAINS:

##### Section 1. Recitations and Findings of Fact.

The Township Board finds as follows:

- (1) There is heightened interest in residential structures being used for short-term rentals, such as those advertised by Airbnb or VRBO;
- (2) Existing Township ordinances and state law do not adequately address problems posed by those uses;
- (3) The Michigan Zoning Enabling Act empowers the Township to adopt ordinances to protect the public health, safety, general welfare, and property in the Township, including the compatibility of land uses within the Township;
- (4) The Township sees the need to study zoning ordinance amendments to better regulate the placement and operation of short-term rentals of residential structures; and
- (5) To permit the Township to investigate and develop appropriate regulations for those uses, the Township authorizes adoption of this ordinance.

##### Section 2. Adoption of Moratorium.

1. Upon adoption of this ordinance and for a period of five (5) months thereafter, or until adoption of an ordinance regulating short-term rentals, whichever is earliest, the Township Board hereby establishes a moratorium on approval or consideration of proposals, requests, permits, or applications for the permitting, construction, or use of residential structures as short-term rentals within the Township.
2. This ordinance is being adopted on an emergency basis because of the present, pressing demand for this use and the recognition that existing Township ordinances do not adequately protect the health, safety and well-being of Township residents with regard to them.
3. The Township shall proceed promptly to investigate and consider appropriate zoning ordinance amendments concerning short-term rentals.
4. An aggrieved property owner may request and be entitled to a hearing before the Township Board for the purpose of attempting to demonstrate that this Moratorium will preclude all viable economic use of their property or otherwise violate applicable provisions of state or federal law. An aggrieved party shall, in writing and directed to the Township clerk, request a hearing that describes the grounds for the request. The Township Board shall hear and decide that request at a regular Township board meeting within thirty days (30) of receipt of their request.

**Section 3. Effective Date.**

This ordinance shall become effective upon publication.

Voting for:

Voting against:

The supervisor declared the ordinance adopted.

\_\_\_\_\_  
Michelle Coultas  
Township Clerk

\_\_\_\_\_  
Dennis Hogan  
Township Supervisor

**CERTIFICATION**

The foregoing is a true copy of Ordinance No. \_\_\_\_\_ which was enacted by the  
Marathon Township Board of Trustees at a regular meeting held on \_\_\_\_\_,  
2023.

\_\_\_\_\_  
Michelle Coultas  
Township Clerk